



RICHARDS LEGAL ABV
SXM NOTARY RICHARDS

Front Street 5 unit 4, Philipsburg, Sint Maarten
+1721 5426817

Requirements to incorporate a legal entity

1. Client form
2. Legal entity form
3. UBO Form (not applicable to foundation)
4. Certified copy passport
5. Proof of address (Civil registry form)

The abovementioned information is required from each founder and director of the legal entity.

6. Local address of to be established legal entity
7. Email address of legal entity
8. Deposit for:
 - a. Foundation (nonprofit): USD. 900,-
 - b. Private Fund Foundation: USD. 1535,-
 - c. BV/NV: USD. 1645,-
 - d. Association: USD 1645,-

If the Founder/director is a Company:

1. Chamber of Commerce excerpt (no older than 3 months)/ Certificate of incumbency if company is foreign
2. Articles of Association (True Copy)
3. Shareholders register
4. Directors Copy passport, proof of address and the aforementioned client form and UBO form
5. Resolution of Shareholder to incorporate legal entity

The Process will start, once the down payment has been paid to SXM Notary Richards Escrow account. The general condition of SXM Notary Richards is applicable to all services rendered by SXM Notary Richards.